

### Discovery Management Legal Services for Labor and Employment Disputes

For over a decade IE Discovery has been helping corporations and federal government agencies prevail in their defense of class action labor and employment disputes. Whether discrimination, wage and hour or union grievance disputes, the impact on these organizations in terms of investment of time and money is enormous. And the number of suits filed has grown rapidly in both federal and state venues.

These cases share similar characteristics: large document collections, a high risk/high profile nature, privacy implications, and diverse locations. Case filings by the Plaintiff's Bar have become increasingly sophisticated. Corporations and agencies need to gain control over relevant document collections to allow their documents to speak with one voice by reducing redundant document proliferation and distribution, and thereby improving efficiency and controlling spending. IE Discovery has collected, processed, hosted and managed sizeable document collections, so that agency, corporate, national and local counsel can access documents securely and easily at any time, from anywhere. Controlled access under closely-monitored conditions has been made available to both testifying and non-testifying experts.

Working consultatively with counsel, IE Discovery has reviewed and processed over 30 million pages of hard copy and electronic discovery in labor and

employment matters. Our services include collecting, imaging, converting, coding (bibliographic as well as subjective), relevancy and privilege reviews, and redacting and generating document productions. We have designed and developed document control, processing and quality assurance procedures for these cases to ensure strict compliance with privacy laws and requirements.

Success for our clients depends upon the well-planned collection, management, tracking and control of physical and electronic data. To accomplish this, IE Discovery designs and implements both physical and electronic methods to account for documents relevant to each litigation.

Union employee grievances, Title VII discrimination claims, wage and hour disputes and environmental pay claims require careful orchestration. To organize and streamline the complex and critical tasks of document acquisition, preparation and processing, and database set-up and hosting in a secure, on-line document repository, IE Discovery has provided these services:

- Process consulting for document acquisition and tracking
- Document processing (scanning, Bates numbers, OCR, coding) and chain-of-custody tracking

## Case Views



- Electronic discovery and data conversion
- Hosting of document collections in InfoDox™ for anytime anywhere access
- Continuous training for local counsel and experts
- Relevancy and privilege reviews
- Ongoing support to manage the collection and devise strategies for the retrieval of key documents

Throughout this process, IE Discovery becomes thoroughly familiar with the characteristics and organizational requirements of the document collection. This has allowed us to generate deposition or trial notebooks

based on witnesses, hearings, or other themes of the case. IE Discovery has also gathered information via witness interviews.

A “shoulder to shoulder” partnership between IE Discovery and our clients produces the best solutions for managing these cases. Corporate and federal agency counsel gain control of their document collections and trim litigation budgets by partnering with us in this consultative relationship.

Redundant expenditures incurred when documents are the subject of complex, multi-party litigations in multiple jurisdictions are eliminated, giving counsel the edge in pursuing successful outcomes.